

REPORT #: TR-2025-26

DATE: 21-Oct-25

TO: Deputy Mayor and Members of Committee of the Whole

SUBJECT: 2025-2026 Winter Operations Plan

PREPARED BY: Roberto DaSilva, Senior Engineering Technologist

1. RECOMMENDATIONS:

That Report TR-2025-26, titled “2025-2026 Winter Operations Plan” be received for information.

2. STAFF REPORT HIGHLIGHTS:

- Winter Operations Plan was previously updated for the 2024-2025 winter season and has now been updated for the 2025-2026 winter season.

3. BACKGROUND:

The Transportation Services 2025-2026 Winter Operations Plan outlines how department intends to undertake the Town’s winter operations. The 2025-2026 Winter Operations Plan is an update to the 2024-2025 Winter Operation Plan, submitted to Council through Staff Report TR-2024-10 on October 15, 2024.

4. ANALYSIS AND CONSIDERATIONS:

The Winter Operations Plan (Plan), originally created and accepted by Council in 2015, has been a working document with the purpose of outlining how winter maintenance operations are conducted, the level of service that is expected to be upheld and, general practices for Town staff and fleet during winter weather conditions.

The Plan is updated annually as part of the Department’s commitment of continuous improvement. Transportation Services recognizes that provincial standards change regularly and understands that the Municipality itself is constantly evolving and therefore, the ongoing maintenance procedures should also evolve to reflect these changes. These updates also provide staff with the opportunity to include level of service amendments in order to accommodate the growing needs for winter maintenance within new developments, reconstruction projects and areas where route improvements are necessary.

The 2025-2026 plan has seen some changes made which are further described below.

Plow Route Updates

Each year, route adjustments are needed to account for newly assumed development projects, capital construction, and improvements to route efficiencies, etc. Although these adjustments are minor, updates are still reflected in the Plan. Each road, sidewalk, and walkway are assigned a plow route and generally, these routes are balanced out to ensure that the lane kilometre distance per route is relatively similar. This balance ensures that critical road corridors as well as minor corridors are maintained to meet the described levels of service based on their classification. The updated plow routes can be found under Appendix 3, within the Plan.

Snow Management Facility

In 2022, the Town completed a location and feasibility study for a future Snow Management Facility. The feasibility study provided the recommendation to install the new Snow Management Facility behind the wastewater treatment plant located at 225 Dissette Street.

In early 2024, the Town engaged GHD Limited through the public procurement process to complete the detailed design of the proposed Snow Management Facility at 225 Dissette Street. The detailed design of this project is currently underway, construction is anticipated to begin in 2026.

Minor Updates

The equipment list found under Appendix 1 in the plan has been updated to reflect the Town's fleet changes of updated equipment, added and/or disposed.

Salting quantities and the number of storm events from previous winter seasons have been included in Table 6.0 and Table 6.1. These tables may be found under section 3.6.2. Winter Materials Used. Events have been included in this Table as a tool in tracking salt usage compared to winter severity and climate change.

The Plan will continue to be a dynamic document to fit the growing and changing needs of the Town of Bradford West Gwillimbury. The Plan will continue to be reviewed and updated as necessary to account for new technology that could improve winter maintenance services, fleet upgrades, staffing changes and training requirements, revisions to Provincial and Municipal regulations/ standards and finally, capturing geographical changes to the Town's growing road network.

5. EFFECT ON TOWN FINANCES:

There are no financial implications as a result of this report. Any additional financial needs will continue to be brought forth to Council during budget deliberations or via a standalone report to Council as required.

6. RELATION TO COUNCIL STRATEGIC PRIORITIES:

This report aligns with Councils Strategic Priority 1. Community Safety and Traffic Congestion

This report focuses on 1.3 Traffic safety and mitigation policies in place for all of Bradford

7. ATTACHMENTS:

Attachment 1 – 2025-2026 Winter Operations Plan - Final

8. STAFF REPORT APPROVAL:

APPROVAL	DATE
Prepared By: Roberto Da Silva, Senior Engineering Technologist	October 10, 2025
Reviewed By: Joe Coleman, Manager of Transportation	October 10, 2025
Reviewed By: Tony Desroches, Director of Infrastructure	October 10, 2025
Reviewed By: Mahesh Ramdeo, Deputy Chief Administrative Officer	October 14, 2025
Reviewed By: Ian Goodfellow, Director of Finance/Treasurer	October 14, 2025
Approved By: Geoff McKnight, Chief Administrative Officer	October 15, 2025