



Regular Council and Committee of the Whole Minutes

October 7, 2025, 7:00 p.m.
Zima Room, Library & Cultural Centre
425 Holland Street West, Bradford

Members Present:	Mayor James Leduc Deputy Mayor Raj Sandhu Councillor Cheraldean Duhaney Councillor Jonathan Scott	Councillor Ben Verkaik Councillor Joseph Giordano Councillor Peter Ferragine Councillor Nickolas Harper
Regrets:	Councillor Peter Dykie	

1. Call to Order

The Presiding Officer called the meeting to order at 5:32 p.m.

2. Adoption of Closed Session Agenda

Resolution 2025-305

Moved by: Councillor Ferragine

Seconded by: Councillor Giordano

That the Closed Session Agenda dated October 7, 2025 be adopted as printed.

CARRIED

3. Declarations of Pecuniary Interest and General Nature - Closed Session Items

There were no declarations of pecuniary interest.

4. Closed Session

4.1 Convene Closed Session

Resolution 2025-306

Moved by: Councillor Harper

Seconded by: Councillor Verkaik

That Council resolve itself into closed session under the provisions of the Municipal Act, 2001, Section 239 (2) in order to discuss:

1. Litigation or Potential Litigation
2. Identifiable Individuals
3. Proposed Land Acquisition/Disposition

CARRIED

4.2 Reconvene Regular Meeting

The Presiding Officer called the meeting to order at 7:00 p.m. and the Land Acknowledgement was read.

4.3 Motions Arising out of Closed Session

There were no motions arising out of Closed Session.

5. Adoption of Agenda

Resolution 2025-307

Moved by: Deputy Mayor Sandhu

Seconded by: Councillor Verkaik

That the Regular Council and Committee of the Whole Agenda dated October 7, 2025 be adopted as amended.

CARRIED

6. Declarations of Pecuniary Interest and General Nature

There were no declarations of pecuniary interest.

7. Presentations

There were no presentations.

8. Deputations

8.1 Simcoe County Greenbelt Coalition - Kathleen Wynne

Kathleen Wynne presented to Council on behalf of the Simcoe County Greenbelt Coalition, outlining its background and purpose. She discussed the Greenbelt Coalition's impact, boundaries, and the current 10-year review opportunity. She

requested municipal support for regular Greenbelt reviews as well as for exploring ways to strengthen its protection.

Resolution 2025-308

Moved by: Councillor Scott

Seconded by: Councillor Ferragine

WHEREAS the Greenbelt Plan provides permanent protection for ecologically and hydrologically significant landscapes, working in tandem with Source Water Protection Plans and the Provincial Policy Statement to guide sustainable land use;

AND WHEREAS the Greenbelt Plan is designed as an agriculture-forward land use framework, intended to permanently protect prime farmland, reduce speculative pressure, and support Ontario's food security and rural economies;

AND WHEREAS municipalities face increasing pressure from growth, aggregate extraction, and climate-related risks, and require strong, enforceable tools to protect water, farmland, and natural heritage for future generations;

AND WHEREAS this Council supports initiating dialogue with the Province, Indigenous Nations, and community stakeholders to explore opportunities for expanding Greenbelt boundaries and strengthening its policies in alignment with local planning goals and environmental needs;

AND WHEREAS the 2015 Coordinated Land Use Planning Review recommended expansion of the Greenbelt into key hydrological areas, such as moraines and headwater systems, to further safeguard water and ecological health;

AND WHEREAS the Greenbelt Act, 2005 requires a review of the Greenbelt Plan at least every 10 years, and the next mandatory review must begin in 2025, presenting a timely opportunity for municipalities to shape the future of protected lands and policies in Ontario;

THEREFORE BE IT RESOLVED THAT:

1. Council supports the exploration of opportunities to expand and strengthen Greenbelt when the Province begins their next review;
2. Council calls on the Province of Ontario to collaborate with municipalities, Indigenous Nations, and stakeholders in identifying and protecting additional lands of ecological, agricultural, and hydrological significance;
3. A copy of this resolution be forwarded to the Minister of Municipal Affairs and Housing, the Minister of the Environment, Conservation and Parks,

local MPP(s), the Association of Municipalities of Ontario (AMO), and other relevant stakeholders.

CARRIED

8.2 Baker Tilley, Sue Bragg (Auditor) - Audit of 2024 Consolidated Financial Report

Sue Bragg from Baker Tilley presented the Town's 2024 Consolidated Financial Report, providing an overview of the audited financial statements, including budgetary figures and actuals. She also reviewed operating variances, revenue increases, financial positions and assets, liability reserves, and provided an update on long term liabilities and net debt.

Resolution 2025-309

Moved by: Deputy Mayor Sandhu

Seconded by: Councillor Verkaik

That the presentation from Sue Bragg of Baker Tilly Canada be received for information; and

That the Town's December 31, 2024 Audited Financial Statements be approved as presented.

CARRIED

9. Open Forum

Mauro DiGiovanni addressed Council regarding the Civic Centre, expressing concern over the projected costs and questioned whether the work was necessary or if it could be deferred. He also referenced the upcoming 2026 Municipal Election and noted the importance of including a back-out clause should the next Council decide not to proceed with the project.

Maria Cowley addressed Council in opposition to the Automated Speed Enforcement Program, requesting Council explore alternative traffic mitigation measures, instead of the ASE program. She also voiced concerns about the Civic Centre and the limited public notice, requesting a public open house be held for more community input.

Earl Galaski addressed Council in regard to general election matters and the Civic Centre. He expressed support of staff's recommendation not to implement a Candidate Contribution Rebate Program for the 2026 Municipal Election.

10. Adoption of Minutes and Committee of the Whole Recommendations

10.1 Adoption of Council and Committee of the Whole Minutes

Resolution 2025-310

Moved by: Councillor Harper

Seconded by: Deputy Mayor Sandhu

That Committee of the Whole recommendations COW-2025-48 to COW-2025-51 be approved; and

That the minutes of the Regular Council and Committee of the Whole meeting dated September 16, 2025 be adopted as printed.

CARRIED

10.2 Adoption of Special Council Minutes

Resolution 2025-311

Moved by: Councillor Harper

Seconded by: Deputy Mayor Sandhu

That the minutes of the Special Meetings of Council dated September 9 and September 23, 2025 be adopted as printed.

CARRIED

11. **Correspondence**

11.1 Automated Speed Enforcement Motion

Resolution 2025-312

Moved by: Councillor Giordano

Seconded by: Councillor Ferragine

WHEREAS ensuring the safety of all road users, including drivers, cyclists and pedestrians is a common priority for all municipalities and the provincial government.

AND WHEREAS higher motor vehicle speeds directly correlate with slower driver reaction time and increased risk of serious injury or death to vulnerable users upon collision.

AND WHEREAS reducing vehicle speeds helps create calmer, safer neighbourhoods that encourage people to use active forms of transportation and to be active in their communities.

AND WHEREAS municipalities across Ontario are increasingly adopting provincially regulated Automated Speed Enforcement (ASE) programs as a proven tool to improve road safety, particularly in school zones and community safety zones.

AND WHEREAS Council identified community safety and congestion as the top strategic priority for their 2022-2026 Work Plan.

AND WHEREAS in Bradford West Gwillimbury speed cameras reduced speeding within Community Safety Zones by 1-3km/hr change in the 85th percentile and an average reduction of Penalty Orders issuance in a zone by 62.95%.

AND WHEREAS Ontario's police leaders view ASE not as a revenue tool, but as a traffic safety tool with the purpose of deterrence and prevention – helping to change driver behaviour and reduce collisions.

AND WHEREAS by complementing traditional police enforcement, ASE frees up police resources to focus on other pressing public safety priorities.

AND WHEREAS nearly three quarters of Ontario drivers support the use of ASE in targeted areas like school zones or community centres.

AND WHEREAS municipalities are best placed to develop transportation plans based on their local knowledge and community input.

AND WHEREAS Bradford West Gwillimbury has developed and implemented a Traffic Mitigation Strategy to meet the specific traffic needs of the municipality where ASE is used as one tool to complement traffic calming measures.

AND WHEREAS Bradford West Gwillimbury has developed an ASE Camera Placement Guideline to ensure cameras are placed in vulnerable areas where other traffic mitigation tools may not be effective or are not feasible.

AND WHEREAS Bradford West Gwillimbury together with the Simcoe Muskoka Health Unit, Simcoe County District School Board and Simcoe Muskoka Catholic District School Board are implementing an On the Move initiative focused developing healthy habits, reducing traffic congestion and creating safety in school zones.

AND WHEREAS the Town of Bradford West Gwillimbury supports the exclusive use of ASE revenue for investments in community safety programs and actions.

AND WHEREAS the varying approaches across municipalities presents an opportunity to promote consistency and alignment with emerging best practices province-wide.

THEREFORE, BE IT RESOLVED THAT the Province of Ontario, through the Ministry of Transportation work collaboratively with municipalities that operate ASE programs and the Association of Municipalities of Ontario to develop improvements to the ASE program.

AND THAT the Province maintain municipal authority to deploy Automated Speed Enforcement and consult with municipalities and the Association of Municipalities

of Ontario before implementing any legislative or regulatory changes affecting municipal ASE.

AND FURTHER THAT a copy of this motion be sent to the Premier of Ontario; Minister of Municipal Affairs and Housing; the Minister of Transportation; and to the Association of Municipalities of Ontario Policy Centre.

CARRIED

12. Staff Reports

12.1 2026 Municipal Election – General Election Matters, CLK-2025-6

Resolution 2025-313

Moved by: Councillor Verkaik

Seconded by: Councillor Harper

That Report CLK-2025-6 titled “2026 Municipal Election: General Election Matters” be received for information.

CARRIED

13. Request for Staff Report

There were no requests for staff reports.

14. Council to Move into Committee of the Whole

Resolution 2025-314

Moved by: Councillor Giordano

Seconded by: Councillor Scott

That Council resolve into Committee of the Whole.

CARRIED

15. Committee of the Whole

15.1 Call to Order

The Presiding Officer called the meeting to order at 9:11 p.m.

15.2 Declarations of Pecuniary Interest and the General Nature

There were no declarations of pecuniary interest.

15.3 Staff Reports

1. Micromobility Program Considerations, LEG-2025-10

COW 2025-52

Moved by: Councillor Giordano

Seconded by: Councillor Verkaik

That Report LEG-2025-10 titled “Micromobility Program Considerations” be received for information, and

That Council pause the Town’s participation in the Province’s Electric Kick Scooter Pilot Program and report back following the conclusion of that program.

CARRIED

15.4 Committee of the Whole Adjournment

COW 2025-53

Moved by: Councillor Scott

Seconded by: Councillor Verkaik

That the Committee of the Whole adjourn at 9:27 p.m.

CARRIED

16. Reconvene Regular Meeting

The Regular Meeting was reconvened at 9:27 p.m.

17. Committee Minutes and Recommendations

Councillor Harper left the Council Chambers at 10:25 p.m.

Resolution 2025-315

Moved by: Councillor Harper

Seconded by: Deputy Mayor Sandhu

That the Committee Minutes and Recommendations, items 17.1 inclusive be received and approved.

CARRIED

Resolution 2025-316

Moved by: Councillor Giordano

Seconded by: Councillor Harper

That the Committee Minutes and Recommendations item 17.2(1 -10) be received and approved.

For (6): Mayor Leduc, Deputy Mayor Sandhu, Councillor Duhaney, Councillor Scott, Councillor Verkaik, and Councillor Ferragine

Against (2): Councillor Giordano, and Councillor Harper

Absent (1): Councillor Dykie

CARRIED (6 to 2)

Resolution 2025-317

Moved by: Councillor Harper

Seconded by: Deputy Mayor Sandhu

That the Committee Recommendations 17.2(11, 12, 13 and 15) be received and approved.

CARRIED

Resolution 2025-318

Moved by: Councillor Giordano

Seconded by: Councillor Ferragine

That the Committee Recommendation item 17.2(14) be received and approved.

CARRIED

Resolution 2025-319

Moved by: Councillor Verkaik

Seconded by: Councillor Scott

That the Committee Minutes and Recommendations, item 17.3 to 17.4 inclusive be received and approved.

CARRIED

17.1 Accessibility Advisory Committee Minutes - September 8, 2025

1. Recommendation:

That the minutes of the September 8, 2025, Accessibility Advisory Committee meeting be received.

2. Recommendation:

That Council receive and endorse the 2024 Accessibility Status report, and that the report be published on the Town of Bradford West Gwillimbury website.

17.2 Strategic Initiatives Committee Minutes - September 23, 2025

1. Recommendation:

That the minutes of the September 23, 2025 Strategic Initiatives Committee meeting be received.

2. Recommendation:

That Report FC-2025-5 titled “Civic Centre - Pre-Construction Milestone - Final Design and Cost Updates” be received for information; and

That through separate resolution, direction be provided to staff on the Value Engineering options identified in Table 4 of this report; and

That staff be directed to proceed with the procurement process for construction of the Civic Centre project.

3. Recommendation:

That Council approve the replacement of fiber cement panels with metal panels for the Administration Offices, Gymnasium and Auditorium to improve durability, and for an estimated cost savings of \$995,000 for the Civic Centre development; and

That the backup systems within the Administration Offices remain with a cross laminated timber construction for the Civic Centre development.

4. Recommendation:

That Council proceed with the current architectural design of the Auditorium Back of House Storage for the Civic Centre development.

5. Recommendation:

That Council approve the replacement of the folding glass partition from the level 3 terrace with a fixed glass partition affording better sound isolation and an estimated cost savings of \$231,000 for the Civic Centre development.

6. Recommendation:

That Council approve the replacement of mass timber beams with steel beams within the gymnasium for an estimated cost savings of \$300,000 for the Civic Centre development.

7. Recommendation:

That Council approve the replacement of wide-flange steel beams with open-web steel joists within the Auditorium for an estimated cost savings of \$105,900 for the Civic Centre development.

8. Recommendation:

That Council approve the alternative lighting fixtures for an estimated cost savings of \$100,000 for the Civic Centre development.

9. Recommendation:

That Council approve the removal of the audio visual additional equipment Option 1 for an estimated cost saving of \$679,000 for the Civic Centre development.

10. Recommendation:

That Council approve the removal of the audio visual additional equipment Option 2 for an estimated cost saving of \$76,000 for the Civic Centre development.

11. Recommendation:

That Report TR-2025-23 titled "All-Way Stop Reviews" be received for information; and

That an all-way stop control be included at Noble Drive and Breeze Drive intersection.

12. Recommendation:

That Report TR-2025-21 titled "Seniors Safety Zones" be received for information; and

That Council approve the following amendments to By-law 2013-58, Community Safety Zones:

- Remove: Miller Park Avenue, from Holland Street West to Webb Street, for the period designated as "Anytime"; and
- Add: Langford Boulevard, from Holland Street West to Miller Park Avenue, and Miller Park Avenue from Holland Street West to Langford Boulevard, for the period designated as "Anytime"; and

That the necessary by-law amendments be prepared and brought forward to Council for enactment.

13. Recommendation:

That Report TR-2025-24 titled "2026 Traffic Calming Program" be received for information; and

That Council approve the purchase of 7 flashing radar speed signs for use along rural roadways (3 roadways, 1 spare) using \$33,926 in funds from the Community Safety and Traffic Congestion project fund; and

That Council approve moving forward with the following three roadway sections from 2025 Traffic Calming Program as outlined in report TR-2025-19 using \$182,074 from the Community Safety and Traffic Congestion fund:

1. Langford Boulevard – South of Holland St
2. Miller Park Avenue – West of West Park Avenue
3. Summerlyn Trail; and

That Council approve the following additions to the Community Safety Zone By-law 2013-58:

- Danube Lane – Simcoe Road to Tiberini Way
- Ferragine Crescent – 77 Ferragine Crescent to 194 Ferragine Crescent
- Tiberini Way – Jonkman Boulevard to Danube Lane.
- Extend the Community Safety Zone on Northgate Drive from Noble Drive to Parkside Court and Depeuter Crescent; and
- Extend Fletcher Street and Barrie Street to Line 8.

14. Recommendation:

That Report FIN-2025-13 titled "2025 Long Term Debt Issue" be received for information purposes; and

That staff be authorized to continue to work with TD for the placement of \$40,300,000 of Long Term Debt for a 7-Year Term as outlined in the Report; and

That the required By-law to authorize the long term debt be approved by Council once the terms and conditions associated with debt are finalized.

15. Recommendation:

WHEREAS the Town has developed gateway sign design options with MTO pre-consultation approval for proposed locations;

AND WHEREAS BWG staff and Spectra Advertising have prepared two final design options for Council's consideration;

NOW THEREFORE BE IT RESOLVED THAT:

1. Council receives the presentation from BWG staff and Spectra Advertising on the Gateway Sign Project;
2. Council selects Option B as the preferred design option; and
3. Council directs staff to proceed with the necessary work to finalize and install the new gateway signs.

17.3 Green Initiatives Advisory Committee Minutes - September 24, 2025

1. Recommendation:

That the minutes of the September 24, 2025, Green Initiatives Advisory Committee meeting be received.

2. Recommendation:

WHEREAS Bradford GO Station is the primary transit hub for our municipality and encouraging sustainable transit is a priority of Council and the Green Initiatives Advisory Committee (GIAC) to reduce greenhouse-gas emissions and improve traffic congestion;

WHEREAS residents continue to face unresolved challenges related to train frequency, speed, reliability and station safety;

THEREFORE BE IT RESOLVED THAT Council:

1. Request Metrolinx publish a clear timeline for Regional Express Rail service improvements on the Barrie Line to Bradford to achieve all-day, two-way, 15-minute service, including interim steps to improve frequency;
 2. Advocate for safe pedestrian access to eliminate the current at-grade crossing to the platform;
 3. Request confirmation of plans for the station building's reopening and amenities/staffing, and reshingling of the roof; and
 4. Encourage continued investment in first/last-mile connections including pedestrian and cycling access and more parking.
3. Recommendation:
That Council refer consideration of a trail from Jonkman Blvd to Danube Lane along the hydro cut to the 2026 capital budget deliberations, subject to a developer funding arrangement.

17.4 Heritage Committee Minutes - September 25, 2025

1. Recommendation:
That the minutes of the September 25, 2025 Heritage Committee meeting be received.
2. Recommendation:
That Council seek heritage designation for the Bradford Train Station through;
 - a. Provincial Designation; and/or
 - b. Federal Designation under the federal Heritage Railway Stations Protection Act
3. Recommendation:
That the Cultural Heritage Evaluation Report for 3916 Line 9 be received as information; and

That upon review of the report, the Heritage Committee finds the property to have strong cultural heritage value which merits its designation under the Ontario Heritage Act; and

That Council approve the intent to designate the property, as requested by the owner.
4. Recommendation:

That Council receive and endorse the 2023-2025 Heritage Committee Progress Report and next steps.

18. New Business

There was no new business.

19. By-laws

Resolution 2025-320

Moved by: Deputy Mayor Sandhu

Seconded by: Councillor Ferragine

That By-laws 2025-77 and 2025-100 be passed.

CARRIED

19.1 By-law 2025-77 - Delegation of Authority By-law

Being a By-law to delegate various approval authorities to staff.

19.2 By-law 2025-100 - Business Licensing By-law Amendment

Being a By-Law to amend Business Licensing By-law 2014-70, which regulates and governs businesses within the Town of Bradford West Gwillimbury to include accessibility requirements under section 80.1 of the Integrated Accessibility Standards Regulation, and to repeal By-laws 2006-027, 2010-049, 2010-071, and 2011-046.

20. Motions/Notices of Motion

Councillor Scott introduced the motion regarding the removal of HST on new homes.

21. Announcements

Councillor Harper virtually rejoined the Regular Council Meeting at 10:35 p.m.

21.1 General Announcements

Mayor Leduc noted various community events and activities.

21.2 County Council Update

There was no County Council update.

22. Confirm Proceedings

Resolution 2025-321

Moved by: Councillor Giordano

Seconded by: Deputy Mayor Sandhu

That By-law 2025-101, a by-law to confirm proceedings of the Regular Council and Committee of the Whole meeting dated October 7, 2025 be enacted.

CARRIED

23. Adjourn

Resolution 2025-322

Moved by: Councillor Verkaik

Seconded by: Councillor Duhaney

That the meeting is hereby adjourned at 10:41 p.m.

CARRIED

Tara Reynolds, Clerk

James Leduc, Mayor